

NOTICE TO: Non Resident Owner

Renting Your Strata Lot?

Dear Non Resident Owner:

You are required, pursuant to Section 146 of the *Strata Property Act* (July 1, 2000) that replaced the *Condominium Act*, to provide the strata corporation with a Form K Notice of Tenant's Responsibilities. Attached hereto is a Form K (formerly known as a Form D under the *Condominium Act*).

For further information concerning your obligations as a landlord, please see the Publications and Articles section of our website and look for the article entitled, *Renting Your Strata Lot? "Things" You Should Know*.

When submitting the Form K, please also submit the following information:

Owner Telephone Office: Res: _____ Cell:

Owner Fax # Office: Res: _____

Tenant Telephone Office: Res: _____ Cell:

Tenant Fax # Office: Res: _____

Agent Contact # Office: Res: _____ Cell:

Agent Fax # Office: Res: _____

Strata Property Act
FORM K
NOTICE OF TENANT'S RESPONSIBILITIES
(Section 146)

Re: Strata Lot _____ [*strata lot number as shown on strata plan*] of Strata Plan _____ [*the registration number of the strata plan*]

Street Address of Strata Lot _____

Name(s) of tenant(s) _____

Tenancy commencing _____ [*month day, year*]

IMPORTANT NOTICE TO TENANTS:

- 1 Under the *Strata Property Act*, a tenant in a strata corporation **must** comply with the bylaws and rules of the strata corporation that are in force from time to time (current bylaws and rules attached).
- 2 The current bylaws and rules may be changed by the strata corporation, and if they are changed, the tenant **must** comply with the changed bylaws and rules.

- 3 If a tenant or occupant of the strata lot, or a person visiting the tenant or admitted by the tenant for any reason, contravenes a bylaw or rule, the tenant is responsible and may be subject to penalties, including fines, denial of access to recreational facilities, and if the strata corporation incurs costs for remedying a contravention, payment of those costs.

Date: *[month, day, year]*

Address of landlord, or agent of landlord:

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Signature of Landlord, or Agent of Landlord

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Signature of Tenant

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Signature of Tenant